



# **PUBLICATIONS ADVISORY PANEL**

**THURSDAY 2 SEPTEMBER 2004  
7.30 PM**

**COMMITTEE AGENDA  
COMMITTEE ROOM 6  
HARROW CIVIC CENTRE**

**MEMBERSHIP (Quorum 3)**

**Chair: Councillor Marie-Louise Nolan**

**Councillors:**

**Harrison  
Stephenson**

**Knowles  
Jean Lammiman (VC)**

**Branch**

**Reserve Members:**

1. Foulds  
2. Burchell  
3. Lent

1. Osborn  
2. Janet Cowan  
3. Seymour

1. Thornton  
2. Miss Lyne

**Issued by the Committee Services Section,  
Law and Administration Division**

**Contact: Gertrud Malmersjo, Committee Administrator  
Tel: 020 8424 1785 E-mail: gertrud.malmersjo@harrow.gov.uk**

***NOTE FOR THOSE ATTENDING THE MEETING:*  
*IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING.  
IT WILL BE COLLECTED FOR RECYCLING.***

**HARROW COUNCIL**

**PUBLICATIONS ADVISORY PANEL**

**THURSDAY 2 SEPTEMBER 2004**

**AGENDA - PART I**

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) after notifying the Chair at the start of the meeting.

2. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from all Members present.

3. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

Enc 4. **Minutes:** (Pages 1 - 8)

That the minutes of the meeting held on 24 May 2004 and the minutes of the Special meeting held on 17 June 2004, having been circulated, be taken as read and signed as correct records.

5. **Public Questions:**

To receive questions (if any) from local residents or organisations under the provisions of Advisory Panel and Consultative Forum Procedure Rule 15 (Part 4E of the Constitution).

6. **Petitions:**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Advisory Panel and Consultative Forum Procedure Rule 13 (Part 4E of the Constitution).

7. **Deputations:**

To receive deputations (if any) under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).

8. **Summer Edition of Harrow People:**

To be discussed.

9. **Autumn Edition of Harrow People:**

To be discussed.

*[The papers relating to this item will be circulated under separate cover to Members of the Panel only].*

10. **Area Newsletters:**

To be discussed.

*[The papers relating to this item will be circulated under separate cover to Members of the Panel only].*

- Enc 11. **Council Notice Boards:** (Pages 9 - 14)  
Report of the Executive Director, Urban Living and the Head of Communications.

- Enc 12. **Web Site Development:** (Pages 15 - 18)  
Report of the Executive Director, Business Connections.

13. **The Use of the Council Logo:**  
Verbal report of the Head of Communications.

14. **Any Other Business:**  
Which the Chair has decided is urgent and cannot otherwise be dealt with.

15. **Date of the Next Meeting:**  
To note that the next meeting of the Panel is due to be held on Wednesday 10 November 2004.

**AGENDA - PART II - NIL**